

**City of Manchester Water & Sewer Department**  
**LANDLORD WATER SERVICE REQUEST FORM**  
*For Adding a Rental Property Address to Water Utility Services of a Master Application*

---

**Landlord Information:**

- **Full Name:** \_\_\_\_\_
- **Phone Number:** \_\_\_\_\_
- **Email Address:** \_\_\_\_\_
- **Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_

---

**Property Information (Rental Unit to be Added):**

- **Rental Property Address:**
- \_\_\_\_\_  
\_\_\_\_\_
- **Type of Property:**
    - Single-family home
    - Multi-family unit
    - Apartment
    - Commercial property
    - Other: \_\_\_\_\_
  - **Number of Units or Duplex Description (if applicable):** \_\_\_\_\_
- 

**Tenant Information (if available):**

- **Tenant Name:** \_\_\_\_\_
  - **Tenant Move-In Date:** \_\_\_\_\_
  - **Tenant Phone/Email:** \_\_\_\_\_
- 

**Water Service Start Date:** \_\_\_\_\_

---

**Billing Preference:**

- Bill Tenant Directly
  - Bill Landlord
- 

**Authorization & Signature**

I, the undersigned, am the property owner or authorized agent and request water service for the above address. I certify that the information provided is accurate.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_